1. **Welcome and Introductions (N. Kevlahan)**

2. **Review of minutes from December 2017 meeting** (Document 1)
   Minutes approved and adopted with no amendments

3. **Updates from the University Librarian (V. Lewis)** (Document 2)
   - Budget Submission – biggest concern was journal inflation funding request; ongoing funding approved by committee.
   - Retirements – pending for 2018, unknown; potential of 5-6 yearly over next several years based on current demographics.
   - Bertrand Russell – Celebration Year – collection moving to home (currently under renovations) on corner of Forsythe and Sterling; well received by community. Academic societies on campus in June.
   - HathiTrust – active membership; future goal is to contribute own digitized copies as part of the library’s digitization strategy.
   - McMaster Experts – work continuing on platform; summer students will be working on research claiming for FHS faculty to alleviate current backlog.
   - Library’s Diversity, Equity and Inclusion Committee formed; focusing on wide spectrum of issues that affect both users and staff.

4. **Copyright (Guests: Sarah O’Byrne, Legal Counsel, Copyright and Research and Anne Pottier, Associate University Librarian)**
   - Copyright – protection of created work; something tangible and fixed
   - Copyright Advisory Group Committee – representation includes MacPherson and Media & Print; address issues regarding copyright that affect the University; provide learning opportunities regarding compliance.
   - Presentation included overview of:
     - Copyright Act:
       - Educational exceptions – particular to institutions;
       - Fair Dealing – available to anyone in the public. Tests are well established – new categories recently added to 2nd part of test include education, satire, and parody. Term ‘fair’ not defined in act; definition is dependent on circumstances;
       - New act up for 5 year review, report expected early 2019;
     - Access Copyright:
       - Collective that represents copyright owners; costs associated with licensing and reason University did not renew in 2013 discussed;
Legal case:
- York University and Access Copyright – focused on interim tariffs, York also provided Fair Dealings as part of defense. Supreme Court of Canada ruled in favour of Access Copyright; York University has appealed decision;
- Review and discussion of previous court case decisions;

Contact information:
- Universal copyright email address created for general questions: copyright@mcmaster.ca

- How to access copyrighted material now that McMaster is no longer licensed through Access Copyright:
  - Library licenses include provisions for access to most material; library staff clearing copyright for material included;
  - If not included, Campus store is required to provide transactional permissions (covered under Fair Dealing policy); transactional permissions are reported and tracked for duplicates and patterns; 10% chosen in relation to Fair Dealing exception.

- Authors responding with concern to educational exceptions in copyright act as reason for selling less books; removal of exception, risk unknown. Noted that business models should reflect digital environment. Other institutions (example - print shops) also facing copyright issue in similar way; educational institutions make up a greater sector, and targeted as a large user of copyright material.

5. Data Repositories (Guest: Jay Brodeur, Manager, Maps, Data & GIS)

- Presentation included overview of:
  - Draft Tri-Agency RDM Policy update
  - Definition of data: materials used to support research (very broad); used to support findings expressed or communicated in publication; can be discipline specific.
  - Ownership of data once deposited, dependent on terms
  - Data repositories:
    - Scholars Portal – available to anyone affiliated to Canadian institutions; provides researcher with data sharing control; ability to remove data at any time.
    - Federated Research Data Repositories – shared resource for researchers across Canada; limited storage capacity.

6. Member Queries?

- Email will go out to members whose term is scheduled to end; members to confirm renewal.

7. Adjournment

- Next meeting will be scheduled for September 2018