Navigating Your Echo360 Homepage

When you log into Echo360.ca you will be brought to your home page. This home page provides access to your courses and sections as well as to the media you have created, and the media shared with you.

Let’s look at the features of this page.

There are four tabs along the left side of the window (Courses, All Content, My Content, and Shared with Me). The Echo360 logo in the top left corner is the “Home” link to return to this home page. This page will automatically open onto the Courses tab by default.

If you access Echo360 through an LMS/VLE, Echo360 is opened directly in a Course. You can navigate out of the course and back to the Echo 360 home page by selecting the Echo360 icon in the upper left corner.

Courses tab: lists all the courses you teach and/or the courses shared with you.

All Content tab: lists all the videos, media, PowerPoint files you have created, uploaded and shared with you.

My Content tab: lists all the content you have created or uploaded.

Shared With Me tab: lists all the content that others have shared to you.

On the upper right corner of the screen you have the gear icon (for Account settings, Downloads), and the user icon (to log out).
Courses

When you first enter the Home page, the Courses tab is active by default. The courses are listed with the current (or most recent) term first. All courses are depicted as tiles with preview screens, as shown in the above figure. Each course lists the term, the course name, the course number, and the section name. The number in each preview screen identifies how many classes are in the course.

All Content

Click the All Content tab on the home page. The tiles show preview thumbnails of the media listed there. The content tiles provide at-a-glance information as well. They show the length of the video (min:sec), or the number of slides in the presentation, how many days ago it was recorded, the title of the media, and the owner of the content.
Hover over the media tile and you get an ellipsis icon, as shown in the figure below. This menu button provides options for all actions you can perform on this piece of media.

**Click the menu button.** The options available depend on whether you are a student, teaching assistant, or instructor, and if you own this piece of media.

**Click on the tile to open the Content Details page.** This page is the one location where you can do just about anything with a video or presentation (Share, Edit, Copy, Download, Delete).