Master of Health Management

Searching for Information: Tips & Tricks from Library Services

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Session Outline

- MHM Research Guide
- Accessing Collections - Library Catalogue
- McMaster ID card, MAC ID, Eduroam
- Reciprocal Borrowing
- Interlibrary Loan (RACER)
- Web Resources
- Citation Style Guides

- Database Searching
- Business Databases – CBC, Factiva, BSC
- Health Sciences Databases – OVID, CINAHL
- Google Scholar – get it!
- Library Links
- Online Tutorials
- Research Help
### Health Databases

- OVID Databases  
  e.g. MEDLINE, EMBASE, HealthSTAR, Global Health)
- CINAHL
- SPORT DiscusLibaccess login icon  
  EBSCO Host
- Cochrane Library
- AGELINE
- REHABDATA
- PubMed
- Health Related Databases

### Business / Social Sciences Databases

- Top Business Databases
- Business Source Complete  
  popular and scholarly business literature
Accessing Collections

• McMaster holdings: approx. 2 million items in Mills, Innis, Thode & Health Sciences libraries

• Use the Library Catalogue to locate items in all formats (e.g., print, online, microform).
  – books | dissertations | periodical titles | databases | DVDs | and more ...
  – articles excluded

• Search by author, title, subject, or keyword(s)
Getting Print Books in Catalogue

- Take note of the **location** (library & location within library), **call number** & **status**.
- Click the title for more information on the item (e.g., table of contents, excerpt, reviews, etc.)

To get an item ...
- retrieve it from the shelf **or**
- submit this **online form** to request the item be delivered to the RJC Concierge Desk **or** to your home address via Canada Post
Borrowing Library Materials
McMaster ID Card

- **Library Card**: McMaster Student ID card
- **Loan Period for Graduate Students**: 
  - 3 months (Mills, Innis & Thode)
  - 2 weeks (Health Sciences Library)
- **Renewals**: All books can be renewed (unless they have been recalled) up to 6 times online. Select **Account/Renewals** on Library home page. Login with **14 digit barcode** on your ID card (e.g., 29005...).
Getting Print-Only Articles from Mills, Innis & Thode Libraries

- Use for journal & magazine articles only available in print.
- Select the scan and send button in the Library Catalogue record. Submit article citation in the form.
- Requested article will be delivered via email within 48 hours (M-F).
- FAQ
Accessing Online Items in Catalogue

To access an online item, **click the link** in the record (i.e., Access this resource, get it!) to view the full-text.

- **get it!** will display access options
- review years of coverage before selecting a link
Accessing Library’s e-Collections

MAC ID

Your MAC ID gives you access to all the Library’s online resources (e-books, e-journals, databases, etc.) 24/7, anywhere in the world!
Eduroam (Education Roaming)

• Provides **secure wireless network access** to McMaster students, faculty & staff when visiting **other** education and research **institutions**

• McMaster users can use their device to log into the eduroam network of a **participating institution** with their **MAC ID** username and the realm identifier @mcmaster.ca (e.g., janedoe@mcmaster.ca)

• Access to another institution’s licensed online resources will likely be restricted
Borrowing Books @ Other Universities On Site

• Use a Reciprocal Borrower Card to borrow books from other institutions in Canada (including the University of Toronto) for FREE.

• Some material exclusions (e.g., reserves, reference) and borrowing limitations (shorter loan period, limit on # of items borrowed) may apply

• For full details on program, read the Canadian University Reciprocal Borrowing Agreement and visit the reciprocal institution’s website for specific policies
Interlibrary Loan (RACER) Web Resources and Citation Style Guides

Links noted on Master of Health Management Research Guide
Searching a Library Database  
Constructing a Search

• Identify main concepts/keywords and find similar words/ideas (synonyms)
  – Sample Research Worksheet
  – Blank Research Worksheet

• Be aware of variant spellings and word endings

• Combine keywords using Boolean search operators (i.e., AND, OR, NOT)
## Database Search Tips

<table>
<thead>
<tr>
<th></th>
<th>Use quotes around search words to find exact phrases</th>
<th>“health care” “emergency room”</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Use a wildcard symbol to find word variations</td>
<td>labo<em>r finds: labor, labour vaccin</em> finds: vaccine, vaccines, vaccination, etc.</td>
</tr>
<tr>
<td>AND</td>
<td>Narrows results. Use between search words to retrieve items with ALL words present</td>
<td>hospitals and accounting</td>
</tr>
<tr>
<td>OR</td>
<td>Broadens results. Use between search words to retrieve items with ANY of the words present</td>
<td>drugs or pills or pharmaceuticals</td>
</tr>
<tr>
<td>NOT</td>
<td>Use to get rid of unwanted words</td>
<td>nurse not practitioner</td>
</tr>
<tr>
<td>( )</td>
<td>Use brackets to search for words in a particular, logical order when you mix AND, OR and NOT in a single search box</td>
<td>(doctors or physicians) and shortage and ontario</td>
</tr>
</tbody>
</table>
Top Business Databases
http://library.mcmaster.ca/guides/top-business
Sample CBC Materials
Conference Recordings, Documents, Webinars, etc.
Factiva

- Contains articles from hundreds of worldwide news sources (newspapers, newswires, blogs & more)
- Sample titles include *The Hamilton Spectator, Globe & Mail* and *The New York Times*
- **Date coverage** varies by publication, but generally mid 1990’s to present
- Majority of articles will be full-text
- **Search** [default] or **Browse** [News Pages] for news articles.
- **News Pages** tab includes the most recent articles from selected publications by category (e.g., Health Care)
In the **Free Text Search** box, key in your search words using Boolean operators. For a more guided search, select **Search Form** link.

Pick a date range

If desired, limit your search to a particular source, company, language, etc.

Too many irrelevant results? Consider limiting your search to a particular section of an article.
Indexes over 11,000 business sources
Covers topics in all areas of business.
Search or browse for content.
Contains articles from journals, magazines, newspapers, plus many other publication types.
International in scope
Get it!@Mac Menu

**Title:** Knowledge Utilization in Canadian Health Service Organizations: A Path Analysis.

**Source:** International Journal of Public Administration [0190-0692] yr.2014 vol.37 iss.6 pg.339

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**Basic**

- **Full text available from E-Journals - Scholars Portal**
- **Full Text Online** Taylor & Francis Journals Complete

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**Check for a print copy** in our Library Catalogue

- **Request document on Interlibrary Loan via RACER** Scholars Portal
  - Note: You have to have registered in RACER previously in order to use the system.

- **Broken links? Report problems** to librarians

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Users interested in this article also expressed an interest in the following:


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2 options for the full-text of this article. When a link is selected, you will be prompted for your MAC ID before viewing the full-text. If one link doesn’t work, try another.

No full-text links listed in get it menu? Click Check for a print copy or Request document on Interlibrary Loan via RACER.
Ovid Databases and CINAHL

Live Demo

Links noted on
Master of Health Management
Research Guide
Enable get it @ Mac in Google Scholar Search Results

1. Go to [http://scholar.google.ca/](http://scholar.google.ca/)
2. Click 🛡 Settings
3. Click **Library Links** (in left navigation)
4. In the **Library Links** section, find and select McMaster University Library

![Library Links](image)

5. Click  

**NOTE:** If using Google Scholar on more than one device, these settings will need to be saved on each one.
Get It! (or Find It!) @ Mac in Google Scholar

- Posted emergency department wait times are not always accurate
  N Jouriles, EL Simon, P Griffin... - ... Emergency ..., 2013 - Wiley Online Library
  Cited by 4  Related articles  All 4 versions  Cite  Save

- When patients are impatient: the communication strategies utilized by emergency department employees to manage patients frustrated by wait times
  EL Cohen, HA Wilkin, M Tannebaum... - Health ..., 2013 - Taylor & Francis
  ... Abstract. Studies have documented the frustrations patients experience during long wait times in emergency departments (EDs), but considerably less research has sought to understand ED staff responses to these frustrations. ...
  Cited by 9  Related articles  All 3 versions  Cite  Save

- Effect of contact precautions on wait time from emergency room disposition to inpatient admission
  A McLemore, G Bearman, MB Edmond - Infection Control, 2011 - Cambridge Univ Press
  ... suspected that active detection and isolation programs decrease hospital throughput, increase emergency department (ED ... study was to analyze ED dis- position to inpatient admission wait times for patients ... to pediatric services, that were sent directly to the operating room or for ...
  Cited by 10  Related articles  All 5 versions  Cite  Save  find it @ Mac  Fewer
Online Tutorials

How to Choose an Essay Topic (video)

This video describes how to come up with a research topic, or research question, for an essay. (2:32)

Transcript (PDF) | Transcript (.doc)

How to Choose Keywords (video)

This video explains how to choose keywords for database searching when doing research. (2:43)

Transcript (PDF) | Transcript (.doc)
Lynda

- Contains online video tutorials to help you learn software, creative and business skills.

- **Exclusive access** for DSB faculty, staff & students.

- Go to: [http://lynda.degroote.mcmaster.ca/](http://lynda.degroote.mcmaster.ca/) and sign in with your MAC ID. Mobile apps available.

- Access problems? Contact Jack Huang [huang@mcmaster.ca](mailto:huang@mcmaster.ca)
Research Help

• E-mail:
  – hslib@mcmaster.ca
  – rjclib@mcmaster.ca

• Phone: 905-525-9140
  – ext. 22327, Health Sciences Library
  – ext. 22081, Innis Library

• Face to Face:
  – Drop by the Service Desk, Mon. to Fri.

• Live Chat:
  [Link to Live Chat](http://library.mcmaster.ca/justask/)
Stay Connected!

• Follow Us on Twitter!
  https://twitter.com/machealthscilib
  https://twitter.com/rjclib
  https://twitter.com/innisbizlib

• Like Us on Facebook!
  https://www.facebook.com/machealthscilibrary
  http://www.facebook.com/innislibrary

• Watch Us on YouTube!
  https://www.youtube.com/user/machealthscilibrary
  https://www.youtube.com/user/maclibraries