

# Lyons New Media Centre Code of Conduct

All users and visitors to the Lyons New Media Centre (LNMC) are expected to model our core values of respect, honesty, and responsibility.

The LNMC is open to all McMaster students, staff, and faculty. All are welcome, whether utilizing the equipment for media creation, or enjoying the comfortable environment. Inappropriate behaviours or harassment will not be tolerated.

Harassment includes offensive verbal comments related to gender, gender identity and expression, sexual orientation, disability, physical appearance, body size, race, or religion. Harassment also includes sexual images in public spaces, deliberate intimidation, verbal or physical threats, stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention. Anyone asked to stop any harassing behaviour is expected to comply immediately.

The LNMC staff, both full time and student assistants, are here to help and to keep the space welcoming. Please respect them at all times.

## Respecting the space

The Lyons New Media Centre is a multimedia space and focuses on multimedia creation. All computers are equipped with multimedia software that is not available anywhere else on campus. The computers are available for media creation, not for general use or studying, nor are they to be used for watching sports or video.

Always leave the space clean. Pick up after yourself, throw away your garbage, push in your chair. We provide wipes at the desk to clean your work surface, if needed.

## Enforcement

Anyone found in violation of any part of the Code of Conduct is expected to comply immediately when asked. Repeated violations are grounds for banishment from the LNMC and possible University disciplinary action.