

Project Statements 2017/18

Project Name: Hamilton Public Library Job Secondment

Project Lead: Chris Nicol

Project Team: N/A

Project Goals:

Create enriching opportunities for library staff to develop new skills and further their professional development by launching the McMaster / HPL job secondment opportunity.

Linked to the following Strategic Directions:

#6 Workforce: Recruit, cultivate and retain a highly-skilled, technologically agile workforce that aspires to excellence and continuous professional development

Scope (work the project will **include** and will not include; end results):

- The scope involves secondments between McMaster University Library and Hamilton Public Library. Project work will be dependent on each secondment proposal

Time Frame (estimated): N/A

Risks (circumstances or events outside of the project team's control that will have a high adverse impact on the project if they occur):

- Availability of secondment opportunities

Obstacles/Constraints:

- Time commitments of everyone involved in organizing opportunities.
- Availability of opportunities

Critical Milestones:

Assessment plan (how will the project and its outcomes be evaluated?):

- Participants and secondment leads will be asked to provide a report that details the accomplishments and learning outcomes as well as how this secondment has added value to the Libraries. Those involved will also be asked to report back on any challenges encountered during the secondment/project, how these challenges were handled and alternatives that could have been pursued. They will also have the opportunity to make recommendations on how to improve the secondment experience.

Update #1 (Feb 2018):

What have you accomplished to date?

- One secondment has currently been completed. Bruce Konick from HPL worked on a project with Chris McAllister. Chris McAllister is working on developing a session detailing the accomplishments of the project which will be presented to staff.

What do you hope to accomplish in the next 2 months?

- Presentation of recent secondment
- 3 MUL staff have expressed interest in doing a secondment at HPL and I am working with them to develop proposals. I hope to have the completed proposals presented to HPL within the next 2 months.

What obstacles/constraints have you encountered (not noted above)

Update #2 (April 2018):