



Labour Studies 700 Work in Society

Researching in Labour Studies

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Mills Research Help
[Need Help? Just Ask!](#)

September 2008



Objectives

- **Intro to McMaster Libraries**
- Finding articles in databases
- Finding books, e-books and government documents in the library catalogue
- Finding other relevant sources on the web

Questions?

any time during the session!



The 4 McMaster University Libraries

- **MILLS** -- Humanities and Social Sciences
- **INNIS** -- Business
- **THODE** -- Science and Engineering
- **HEALTH** Sciences

Library Locations

CAMPUS MAP

INDEX - Campus Buildings

University Hall (UH)	1	Whidden Hall	19	Life Sciences Bldg. (LS)
Hamilton Hall (HH)	2	Gilmour Hall (GH)	20	Bates Residence
Refectory	4	Westworth House (WH)	21	H.G. Thode Library of Science
Edwards Hall (EH)	5	General Sciences Bldg. (GSB)	22	Engineering (TU)
Wallingford Hall	6	Chester New Hall (CNH)	23	Communications Research I
President's Residence	7	Ivor Wynne Centre (IWC)	24	Hedden Hall
/Alumni Advancement		A.N. Bourne Science Bldg. (ABB)	25	Michael G. DeGroot School of Business (MGO)
University Club	8	Matthews Hall	26	Institute for Applied Health Sciences (IAHS)
Nuclear Research Bldg. (NRB)	9	McKay Hall	27	Information Technology Bldg
Mills Memorial Library (MML) (and McMaster Museum of Art)	10	Commons Bldg. (CB)	28	The Mary E. Keyes Residence
Burke Science Bldg. (BSB)	11	Togo Salmon Hall (TSH)	29	McMaster University Student Centre (MUSC)
E.T. Clarke Centre (ETC)	12	Biology Greenhouse (BG)	30	Centre for Learning & Discovery
Norman (Pinky) Lewis Field House	13	Tandem Accelerator Building	32	Building T-Thirteen
Nuclear Reactor (NR)	15	Applied Dynamics Bldg. (ADB)	33	Building T-Twenty-eight
John Hodgins Engineering Bldg. (JHE)	16	Psychology Bldg. (PB)	34	Building T-Twenty-nine
John Hodgins Engineering Annex	16a	Woodstock Hall	35	
Divinity College	17	Brandon Hall	36	
Moulton Hall	28	Health Sciences Centre (HSC)	37	
		Kenneth Taylor Hall (KTH)	38	

LEGEND

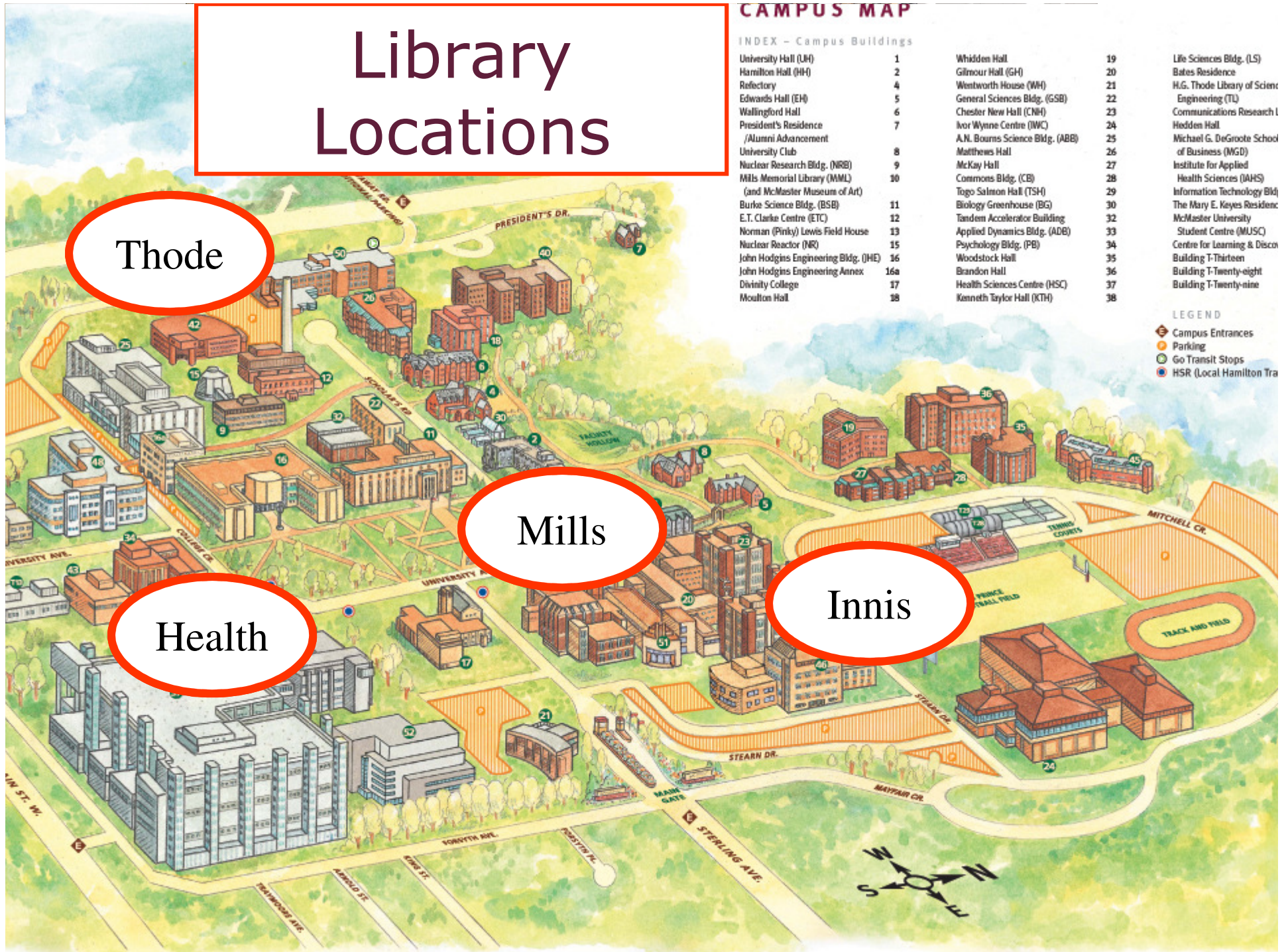
- Campus Entrances
- Parking
- Go Transit Stops
- HSR (Local Hamilton Tra

Thode

Mills

Health

Innis





The Library Website

<http://library.mcmaster.ca>

- highlights:
 - tabs
 - catalogue, articles, e-journals, subject guides (especially Labour Studies)
 - popular links
 - on the left of the screen
 - subject and course guides
 - red drop-down menu, under Research



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 - **newspapers**
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Databases for Labour Studies

- **Scholar's Portal Search**

- EconLit
- PAIS International
- Social Sciences Abstracts
- Sociological Abstracts
- Worldwide Political Science Abstracts

- **History**

- America, History and Life
- Historical Abstracts



Databases for Labour Studies, cont'd.

- **Other Labour Studies**

- BusinessWorks
- Lancaster House Online Database
- Negotech
- SourceOECD

- **Labour Law**

- LegalWorks
- LexisNexis: case law



Databases for Labour Studies, cont'd.

- **Newspapers**

- LexisNexis Academic

- New York Times, Observer, London Times, Hamilton Spectator, Canada NewsWire, Toronto Star

- Factiva

- Globe and Mail, Hamilton Spectator, Wall Street Journal
 - max. 6 users



Databases for Labour Studies, cont'd.

- **Canadian content**

- Canadian Research Index
- CBCA
- CPI.Q Canadian Periodical Index

- **Business**

- Human Resources Abstracts
- Management & Organization Studies: a SAGE Fulltext Collection



Connecting to Databases

- start at the Library home page
<http://library.mcmaster.ca>:
 - Click on the **Find Articles** tab, and choose “*Labour Studies*” in the “Find Articles by Subject” menu
- log in with your MAC ID
- from home or on-campus



Challenge!

Find articles about
the unionization of migrant
workers

(3 minutes)



Searching Skills & Tips

or,
databases don't work the
same way as Google!



Searching Smarter

- identify **key words** and phrases
- combine with **AND**
- use truncation:
 - union*** gets
 - union**
 - unions**
 - unionize**, etc.
- use **synonyms**, and combine with **OR**
- find one good article and use its **descriptors** to get more like it
- **advanced** searching
- limiting by **date**, **language**, etc.



Challenge!

- locate the place on the screen that lets you **sort** your results
- sort your results by **relevance**




Challenge!

- locate the place on the screen that lets you limit your results to:
 - Journals
 - Peer-Reviewed Journals
 - Books
 - Book Reviews, etc
- limit your results **Peer-Reviewed Journals**



Do We Have Access to the Article?

- click  **get it!** ...to see whether the library has an online or paper **subscription** to the journal
- we may have:
 - one or more **online** subscriptions
 - one or more **paper** subscriptions
 - or **both**, or **neither**



What if there's no "Get It!"?

- you can still find out if we have access to the journal by going to the library home page and using either:
 - the [e-Journals tab](#), or
 - the [library catalogue tab](#)





Challenge!

- go to the library home page: <http://library.mcmaster.ca>
- click the **e-Journals** tab or the **library catalogue** tab
- look to see if we have access to this article:

Ouweneel, Piet. Social Security and Well-Being of the Unemployed in 42 Nations. *Journal of Happiness Studies*, vol. 3, no. 2, 2002, pp. 167-92

What did you type into the search window? What do you need to see to verify that we have access to the article?



Output

- saving or emailing your list of references
- printing all the info about the article from EconLit
- printing or photocopying an article





RefWorks

<http://refworks.scholarsportal.info>

- a **Web-based bibliography and database manager**
- create your own personal database
- **import references** from databases
- **automatically format** bibliographies in seconds



Photocopying in The Libraries

- Journals are for use in the library only
- Photocopy machines
 - self-service; all libraries; no cash
- Library Debit cards: dispensers or Bookstore, re-usable
 - \$5.00 to purchase (includes \$2.50 on card)



The Library Printer Network

- [printers in Mills, Thode, Innis, Health Sciences](#)
- send from any library computer
- uses library Debit card
- same card, same cost as photocopying (10¢ a page)

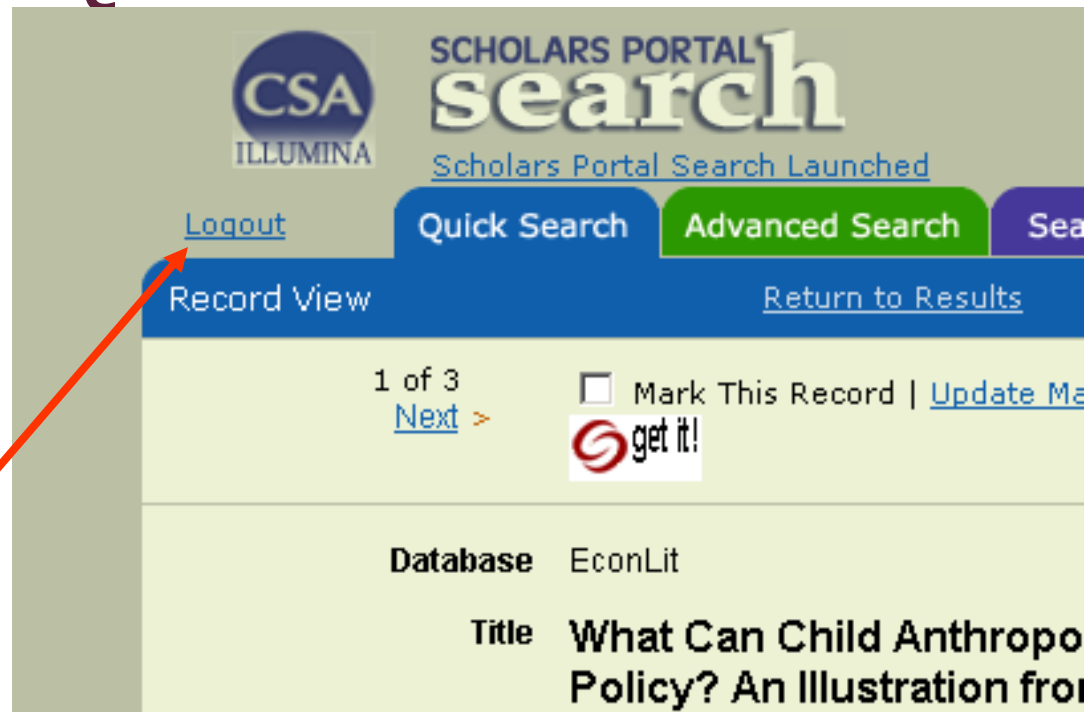


What if we don't have it?

- [RACER](#)
- inter-library loans
- articles & books: free
- 7-10 day delivery (average)
- requires a one-time self-registration; more info on library home page, left navigation bar, under Popular Links > [RACER \(Interlibrary Loan\)](#)



Questions?



- Please log out of Scholars Portal Search



Review: Finding Articles

- Search [databases](#) for articles
- use [Get It!](#), the [e-Journal tab](#), or the [library catalogue](#) for availability
- download, email, send to RefWorks, or print references
- find articles on the shelf:
 - call number, volume, year, page, etc.
- [RACER](#) for articles we don't own
- Mills home page > [Research Guides](#)
 - for copies of the handout & presentation



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 - newspapers
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Finding Books, etc.

the library catalogue

<http://libcat.mcmaster.ca>

- available from anywhere
- also lists: journal titles, videos, CDs and cassettes, music scores, maps, e-resources, etc.



The library catalogue...

- Shows what the 4 libraries own
 - Books
 - Journals
 - Maps
 - Music CDs, etc.



[[image credit](#)]



Searching the Library Catalogue

- You can search many different ways
 - title
 - author
 - subject
 - keywords
 - begins with...
 - and more!



[[image credit](#)]



Challenge!

Search the library catalogue for books on:
migrant workers

Tip:
you can't use the wild card*
in the library catalogue!



Let's talk about what you did...

- what did you type?
- where? (Anywhere? in Title? in Author? etc.)
- did you click on the left nav?
- use the advanced search?
- use the browse?



Catalogue Searching Tips & Tricks

- Pick out the main concepts
- Use “quotation marks” for phrases
- Think of synonyms for your search terms
- For synonyms, use
 - Advanced Search
 - “**any** of the words”



Advanced Search with Synonyms

- note: catalogue search engine automatically searches for both **singulars & plurals**



Other strategies

- find **one good book**
 - click on its **title** to see its **details**
 - click on its **subjects** to get more books with the same subjects



Refine your Search

Expand All Collapse All

- ▶ Call Number
- ▶ Publication Year
- ▼ Location
 - Mills Library (12)
 - Online (2)
- ▼ Format
 - Books (14)
 - Online (2)
- ▼ Subject
 - Body, Human Social aspect... (3)
 - Body marking (3)
 - Body, Human Symbolic aspe... (2)
 - Tattooing Social aspects (2)
 - Ethnology (1)
 - Not Specified (2)
 - more...
- ▶ Publication Type
- ▶ Geographical Region
- ▶ Author

- date
- location
 - Mills > Government Publications
- format
 - Online > e-Books
- subject
- publication type
 - government publications
- language, etc.



Now how do I find the book?

- where is it shelved?
 - which library?
 - where in the library?
 - use Book Location Guide to find the right floor
- is it out? (click [Check Availability](#))
 - Checked in
 - [Checked out](#)
 - For use in library only
 - [In Storage](#), etc.



[[image credit](#)]



Mills Library Book Locator



Mills Bookstacks

Call Numbers...	
A, B - BT	6th floor
BV - BX	5th floor
C, D, E, F, G...	5th floor
H - HN	5th floor
HQ - HX	4th floor
J, K	4th floor
L	5th floor
M	1st floor
N	4th floor
P - PM	4th floor
PN - PQ	5th floor
PR - PS	4th floor
PT	4th floor
Q, R, S	4th floor
T, U, V	
Z	4th floor

200	6th floor
800	4th floor
100, 300, 400, 600	Storage*

Oversize & Theses

...on same floor as call no.

Other Mills Locations

Data Service	1st floor
Gov Pubs	2nd floor
Maps	1st floor
Music	1st floor
Periodicals	3rd floor
Popular Reading	2nd floor
Reference	2nd floor
Research Collections	Lower Level
Reserve	1st floor
Russell Archives	Lower Level
Russell Library	Lower Level

*Request Storage items online at: <http://library.mcmaster.ca/forms>



Review

- the library catalogue: to find books & other items the library owns
- “phrase searching”
- use the left navigation bar to refine
- Location Guide: to find out which floor



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Web Sources

- Labour Studies research guide
- library home page > Collections > Government Publications
 - Guides
 - Gov. Pubs. on the Web



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Mills Research Help, Mills 2nd floor
905 525-9140 ext. 22533
library@mcmaster.ca

Chat with us

MSN: library@mcmaster.ca

AOL and Yahoo Messenger: maclibraries