



# *Welcome to Mills Memorial Library*

Challenge!

find the book:

***No sweat***

by ***Andrew Ross***



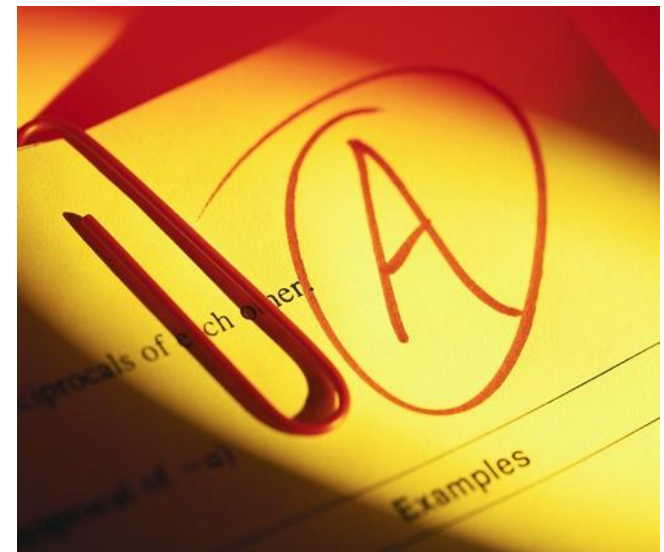
# Finding Books & Articles: *Scholarly Information at Your Fingertips!*

**Peggy Findlay**  
Liaison Librarian

**Mills Research Help**  
2nd floor - ext. 22533  
[millref@mcmaster.ca](mailto:millref@mcmaster.ca)

**New!** IM the library: M - F, 11 - 3  
MSN: [library@mcmaster.ca](mailto:library@mcmaster.ca)  
AOL: [maclibraries](mailto:maclibraries)  
Yahoo! Messenger: [maclibraries](mailto:maclibraries)

**September 2007**



# Objectives

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1. **MORRIS: finding books**
2. **Databases: finding articles**



**Questions?**

Any time during the session!

# Before you start a research assignment ...

- Check Library and Research Help Desk Hours  
<http://library.mcmaster.ca/>
- time your research so we can help!



# The 4 McMaster University Libraries

- **MILLS** -- Humanities and Social Sciences
- **INNIS** -- Business
- **THODE** -- Science and Engineering
- **HEALTH** Sciences

INDEX - Campus Buildings

University Hall (UH)	1	Whidden Hall	19	Life Sciences Bldg. (LS)
Hamilton Hall (HH)	2	Gilmour Hall (GH)	20	Bates Residence
Refectory	4	Westworth House (WH)	21	H.G. Thode Library of Science
Edwards Hall (EH)	5	General Sciences Bldg. (GSB)	22	Engineering (TU)
Wallingford Hall	6	Chester New Hall (CNH)	23	Communications Research L
President's Residence	7	Ivor Wynne Centre (IWC)	24	Hedden Hall
/Alumni Advancement		A.N. Bourne Science Bldg. (ABB)	25	Michael G. DeGroot School
University Club	8	Matthews Hall	26	of Business (MGD)
Nuclear Research Bldg. (NRB)	9	McKay Hall	27	Institute for Applied
Mills Memorial Library (MML)	10	Commons Bldg. (CB)	28	Health Sciences (MHS)
(and McMaster Museum of Art)		Togo Salmon Hall (TSH)	29	Information Technology Bldg
Burke Science Bldg. (BSB)	11	Biology Greenhouse (BG)	30	The Mary E. Keyes Residence
E.T. Clarke Centre (ETC)	12	Tandem Accelerator Building	32	McMaster University
Norman (Pinky) Lewis Field House	13	Applied Dynamics Bldg. (ADB)	33	Student Centre (MUSC)
Nuclear Reactor (NR)	15	Psychology Bldg. (PB)	34	Centre for Learning & Discov
John Hodgins Engineering Bldg. (JHE)	16	Woodstock Hall	35	Building T-Thirteen
John Hodgins Engineering Annex	16a	Brandon Hall	36	Building T-Twenty-eight
Divinity College	17	Health Sciences Centre (HSC)	37	Building T-Twenty-nine
Moulton Hall	18	Kenneth Taylor Hall (KTH)	38	

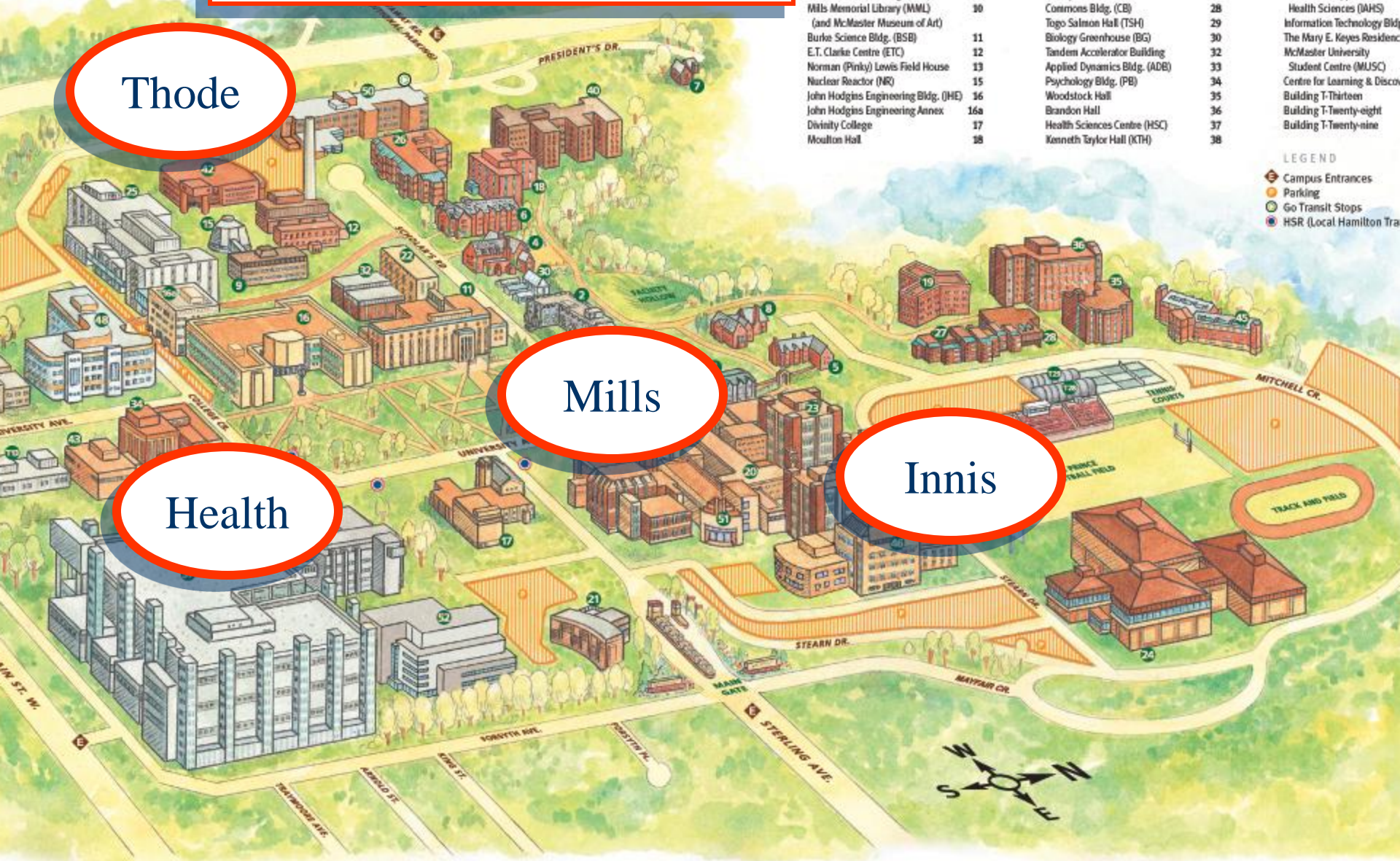
# Library Locations

Thode

Mills

Health

Innis



LEGEND  
 Campus Entrances  
 Parking  
 Go Transit Stops  
 HSR (Local Hamilton Transit) Stops



# Finding Books

the library catalogue

<http://libcat.mcmaster.ca>

also lists: journal titles, videos, CDs and cassettes, music scores, maps, e-resources, etc.

*Does not include individual articles!*



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# Location

- which library?
  - [Mills](#)
  - Innis
  - Thode
  - Health



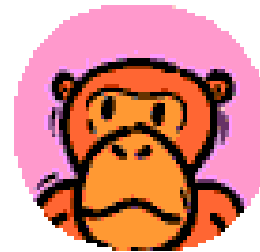
# Where in the library?

- Mills Bookstacks
- Mills Reference
- Mills Gov Pubs
- Mills Periodicals
- Mills Research Collections, etc



# What's the Availability?

- Check shelf
- Checked out
- For use in library only
- On order
- In process
- In storage, etc.



# What if you don't have a title or author, just a topic?

- Searching on a topic
  - title keyword
  - subject hotlinks
  - subject browsing

# Tips & Tricks

- Break your topic into key words or phrases (main ideas)
  - humanitarian assistance, disasters
- Combine keywords using ‘and’
  - humanitarian assistance and disasters
- Think of synonyms
  - aid or relief
- Add synonyms using ‘or’
- Use brackets around synonyms
  - (aid or relief)

# Tips & Tricks

- Use asterisk symbol \* (truncation) to retrieve plurals and alternate endings e.g. canad\* retrieves
  - canada
  - canada's
  - canadian
  - canadians

# Tips & Tricks

- Use quotations to search phrases
  - “humanitarian assistance”
  - “doctors without borders”

# Put it all together!

“humanitarian assistance” and (aid or relief) and canad\*

**Try this in Keyword(s) Anywhere**

**“humanitarian assistance” and canad\***



# Review

- **Library catalogue:** to find **books & other items** the library owns
- **Location Guide:** to find out **which floor**
- **Topic searching:** title keyword, subject/subject keyword

# Articles defined

- Articles are published on an ongoing basis, in various sources such as:
  - newspapers (daily)
  - popular magazines (e.g. weekly)
  - journals (e.g. monthly, quarterly)
  - trade publications (e.g. weekly, bi-monthly)
  - online only

# Journals defined

- Journals are often “academic” or “scholarly” because the articles within them are:
  - written by and for researchers/academics
  - long, in-depth
  - no advertisements
  - include references or a bibliography

# Peer-reviewed defined

- Many, but not all, academic or scholarly journals are also “**peer-reviewed**” because the articles within them are **evaluated** and **examined** by **experts** in the same field of study before publication to ensure **accuracy/credibility**.

*It is very reputable to have your article published in a peer-reviewed journal!*

# JOURNAL TITLE

- Canadian journal of political science

# Databases – What are they?

- locate articles by **subject**, author, etc.
- *what exists* but not necessarily *what's in the library*
- some have
  - **full text** of the articles
  - **citations** (references) only
  - **abstracts** (summaries) of articles

# How do you find articles in these sources?

- Go to the library home page and click on the “Databases” tab.
- Find Databases by NAME (by Title or Keyword)
  - **SOCIOLOGICAL ABSTRACTS**
- Find Databases by SUBJECT
  - BROAD SUBJECT **SOCIAL SCIENCES**
  - SUBCATEGORY **SOCIOLOGY**
- Select the Databases(s) you want to search from the “Results” list

# Sociological Abstracts

- covers the international scholarly literature in **sociology** and related disciplines
- over 620,000 **abstracts of journal articles**
- **1,800+ journals**
- **1963 to the present**
- book reviews, books, book chapters, dissertations, and conference papers
- **unlimited simultaneous logons**





# Challenge!

*Find articles about ...*

(3 minutes)

*Internet in the age of  
globalization*

# Avoid the most common mistake in searching

*e.g.*

*internet in the age of globalization*

- search engine tries to find that exact phrase
  - you get 0 results

# Tips & Tricks

- Use **and** to combine key words and phrases; use quotes around phrases
  - internet **and** globalization
- Use **or** to broaden your search (synonyms)
  - (computer **or** internet)
- Use truncation (\*) to retrieve plurals and different endings
  - **computer** retrieves **computer/computers/computerization**


# Putting It All Together

*(computer\* or internet) and globalization*

# The “One Good Article” Strategy

- to **focus** your search
- find **1 good article**
- use language from **descriptors** (subjects) or authors to get more

# Do We Have Access to the Article?

- click  ...to see whether the **library has an online or paper subscription** to the journal
- we may have:
  - one or more **online** subscriptions (e.g. #?)
  - one or more **paper** subscriptions (e.g. #?)
  - or **both**, or **neither**

# Output



- **saving** or **emailing** your list of references



- **printing** or **photocopying** an article



# Photocopying in The Libraries

- Journals are **Non-Circulating**
  - (they don't go out)
- Photocopy machines
  - self-service; all libraries; no cash
- Library Debit cards: dispensers or Bookstore
  - \$3 - \$20
  - \$2 for card; then 10¢ or less a page



# The Library Printer Network

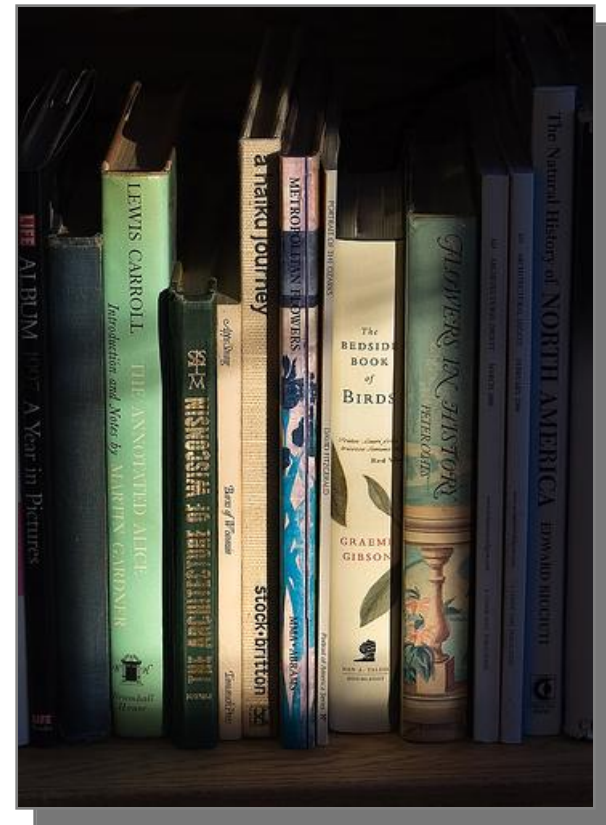
- printers in Mills, Thode, Innis, Health Sciences
- send from any library computer
- uses **library Debit card**
- same card, same cost as photocopying (10¢ a page)

# Review: Finding Articles

1. use **e-article databases** to find articles
2. use **Get It!** or the **library catalogue** for availability
3. download, email, or print references
4. finding articles on the shelf: **photocopy**
  - call number, volume, year, page, etc.

# Why use a book for information?

- Books often provide a broad overview of a topic;
- Books are good sources of background and summary information
- Books might be used to understand a topic initially and to provide a context



[[image credit](#)]

# Why use an article for information?

- Journal articles are shorter than books, therefore they usually have a narrow focus and provide specific information
- Journal articles are usually intended for an academic audience
- Journal articles are published frequently, therefore they're usually more up-to-date than books



[[image credit](#)]

# Questions?

*...and don't forget –*

***Need Help? Just Ask!***

**[Mills Research Help](#)**, Mills 2<sup>nd</sup> floor

905 525-9140 ext. 22533

[millref@mcmaster.ca](mailto:millref@mcmaster.ca)

**IM the library (M-F, 11 am - 3 pm)**

MSN: *library@mcmaster.ca*

AOL: *maclibraries*

Yahoo! Messenger: *maclibraries*

***Good Luck with your Assignments!***

